

## **WI-CARH BOARD OF DIRECTORS MEETING**

**Tuesday, May 18, 2021**

Zoom Meeting

President, Russ Kaney called the meeting to order at 10:02 a.m. Board members in attendance were Russ Endres, Donna Braun, Denise Loveland, and Brittany Leonard and Executive Assistant Diane Hamm were in attendance.

**Review and Approve Prior Minutes:** A review of the previous meeting minutes was conducted, and Donna Braun made a motion for approval with Russ Endres seconding the motion and the motion carried.

**Old Business:** The Spring Training and the Fall Conference were both cancelled in 2020.

**Board of Directors/Organization Report:** Donna Braun and Rebecca Giroux were both up for renewal and will continue with the board for a three-year term. There are still two vacancies that Russ Kaney will be working on filling.

**Membership Report:** Diane Hamm reported that we are at 50 members for 2021 down from 54. We have two new members for 2021 Granite City/Granite Hills and Brillion Housing Authority. Badger Housing Associates, Dane County Housing Authority, Grind-All, Hope Network, Impact Seven and SVA did not renew.

**Financial/Budget Report:** Brittany Leonard presented the current financial reports. The balance sheet is in a good position with overall funds. The CD was moved to BMO and it is doing very well. Revenue for membership that was sent to CARH is down. RD Lease revenue is on track. Expenses were down due to the fall conference being cancelled. PPE funding was discussed, and Brittany will look into it. Russ Endres motioned for approval on the PPE with Donna Braun seconding the motion and the motion carried. For the financial report, Donna Braun made a motion for approval with Russ Endres seconding the motion and the motion carried.

### **COMMITTEE REPORTS:**

**Conference & Training Committee:** The Spring Training was held on May 17 via Zoom with Zeffert and Associates being the trainer. Fifty-five people attended and the overall event went well. The fall conference is scheduled for October 28 at the Wilderness Territory in Wisconsin Dells. Diane will send out a survey to see if people want to attend in-person, a hybrid model or to wait until 2022. Lance George has agreed to be the keynote. Russ Kaney mentioned that Larry Anderson with the USDA would be another potential speaker.

**Lease Committee:** Diane Hamm will be reaching out to Kevin Martin to secure his services to do the 2022 lease. Russ Endres had first-hand experience with the lease and said it could not have been written any better. In 2021, there were 55 FHA/Stand Alone Software Leases and 12 Paper Leases. There were 42 total member orders and 25 non-member orders for a total of 67 orders.

**Liaison Committee:** Nothing to report currently. We are still trying to establish meetings with RD.

**Nominating Committee:** Russ Kaney will be reaching out for two more members to join.

**Personnel Committee:** No issues and all is going fine.

**Scholarship Committee:** So far, just one application has been received for summer youth activities.

**Website Committee:** Diane continues to work with Streamroll on the website which have been going smoothly.

**WHEDA Report:** Please see attached from Rebecca.

**Wisconsin Collaborative:** Conference was cancelled until May 10-11, 2022.

**NEW BUSINESS:**

**RD Report:** No update.

**Training Session 2022:** The spring training will be held at the Marriott in Madison on April 28, 2022.

**Annual Conference 2021:** Diane will send out a survey to members to see what their intentions will be for attending in October.

**CARH Meeting 2021:** The CARH annual conference is being held June 28-30 and it will be held in-person and virtual.

**Donation to CARH Scholarship.** WI-CARH will be making a \$750 contribution to the James L. Poehlman Scholarship. Russ Endres made a motion for approval with Donna Braun and Denise Loveland both seconding the motion and the motion carried.

**2021 Meeting Dates:**

- |    |                        |                                    |
|----|------------------------|------------------------------------|
| a. | Board Meeting          | September 21, 2021 at 10:00 am     |
| b. | 2021 Annual Conference | October 28, 2021 at the Wilderness |
| c. | Board Meeting          | October 29, 2021 at the Wilderness |

The meeting adjourned at 11:39 am with Russ Endres made a motion for approval with Brittany Leonard seconding the motion and the motion carried.

Respectfully submitted,  
Russ Endres, Secretary