

**WI-CARH Board of Directors Meeting**  
**Friday, November 9, 2018**  
**Kalahari Resort & Convention Center**  
**1305 Kalahari Drive, Wisconsin Dells, WI**

President Russ Kaney called the meeting to order at 8:57 am. Board members in attendance were Russ Endres, Mark Stay, Rob Dicke, Donna Braun, Denise Loveland, and Chris Hand. Debbie Biga of Rural Development and Diane Hamm, Executive Assistant were also in attendance. Brittany Leonard was on the phone.

**Review and Approve Prior Minutes.** A review of the previous meeting minutes was conducted, and Rob Dicke made a motion for approval with Chris Hand to second the motion and the motion carried.

**Old Business.** There was discussion about the CD that is coming due at Settler's Bank and moving the money to BMO Harris.

**Board of Directors/Organization Report:** Russ Kaney will stay on as President, Chris Hand as Vice President, Brittany Leonard as Treasurer and Russ Endres as Secretary. Russ Endres, Denise Loveland and Rob Dicke will serve another three years. Russ Kaney will approach WHEDA about serving on the board.

**Membership Report.** Diane reported that we currently have 52 members. Membership is going to be promoted with the lease information to try to generate more members. Fees will remain the same.

**Financial/Budget Report.** Brittany discussed the financials and we are on track with budget. Brittany will change the budget based on the membership that was included. Russ Endres made a motion for approval with Rob Dicke to second the motion and the motion carried.

**Committee Reports:**

**Conference and Training Committee:** The overall conference went well. Dates are set for November 7, 2019 at the Kalahari. The Spring Training will be on April 30-May 1 at the Crowne Plaza in Madison, Wisconsin on Managing Rural Development Combined with Fair Housing Compliance. Fees that were agreed to are \$435 for non-members with manual and \$395 for members with manual. Fees to include the exam are \$510 for non-members and \$470 for members. Diane is going to confirm with Zeffert and Associates that these fees meet their standards.

**Lease Committee:** There will be a 3% increase in the 2018 Lease for properties of 76 and under. There will be a 6% increase to the 76 units and up categories. Russ Endres made a motion to approve and Denise Loveland seconded the motion. As soon as the final copy is sent to us it will be available for purchase.

**Liaison Committee:** Future liaison meetings dates are scheduled for February 12, 2019 and August 13, 2019.

**Nominating Committee:** Three board members terms are ending this year – Denise Loveland, Rob Dicke, and Russ Endres. All three would like to continue. We are looking for someone from WHEDA.

**Personnel Committee:** This was Diane Hamm's second conference and the board discussed her performance.

**Scholarship/Awards:** Four grants were given out to youth's this past summer. It was decided to make the grants year-round and not just limited to summer.

**Website:** Streamroll continues to make updates to the website. Diane is going to look for a different provider.

**WHEDA:** Diane exhibited at their August conference and was able to secure a new vendor and sponsor.

**Wisconsin Collaborative:** The 2019 conference will be in July with the potential location of Milwaukee. Diane serves on their planning committee.

**New Business:**

**RD Report:** Frank Frassetto is the director.

**Membership Fees 2019:** The fees will not increase.

**Scholarship/Awards:** Information will be posted on the website and it will be in the newsletter.

**Training Sessions 2019:** The Spring Training will be on April 30-May 1 at the Crowne Plaza in Madison, Wisconsin on Managing Rural Development Combined with Fair Housing Compliance by Zeffert and Associates.

Future sessions would be a Buyer/Seller training in 2020 and it could be a regional one including Minnesota, Michigan, Illinois, Iowa, Indiana, South Dakota, North Dakota and Nebraska.

**CARH Meetings 2019:** The Midyear meeting will be in Key Largo, Florida on January 28-January 30, 2019. Rob Dicke will be attending.

**UPCOMING MEETING DATES:**

CARH Midyear Meeting: January 28-January 30 in Key Largo, Florida.

Liaison Meeting: February 12, 2019 and August 13, 2019

Spring Training – April 30-May 1, 2019

Board Meeting – May 14 and September 10, 2019

2019 Annual Conference – November 7, 2019

Board Meeting – November 8, 2019

A motion to adjourn the meeting was made by Mark Stay and seconded by Rob Dicke. The motion passed unanimously. The meeting adjourned at 11:04 am.

Respectfully submitted.

Russ Endres, Secretary