

## WI-CARH BOARD OF DIRECTORS MEETING

Friday, November 8, 2013

Kalahari Resort & Convention Center  
1305 Kalahari Drive, Wisconsin Dells, WI

Vice President, Russ Kaney called the meeting to order at 8:30 a.m. Board members in attendance were Denise Loveland, David Sheperd, Dan Fosdick, Barb Lubahn-Hagedorn, Russ Endres and Abe Leis and retired board member, Mary Vinopal. Debbie Biga and Cheryl Halvorson of Rural Development were in attendance along with Cindy Schwierske, Executive Assistant and special guests, Larry Anderson of Rural Housing Preservation Associates and Colleen Fisher, Executive Director of CARH. Board member, Vickie Holland was unable to attend.

The meeting began with a discussion led by Russ Kaney with Colleen Fisher and Larry Anderson on how to be better advocates for rural development housing. In addition, feedback was sought about our conference and training sessions. CARH will help us in marketing our buyers and sellers conference in spring. It would also be good to have a list of attendees for spring conference available prior to the conference to encourage and networking opportunities.

**Review and Approve Prior Minutes:** The prior meeting minutes were reviewed. David Sheperd made a motion for approval, seconded by Abe Leis, and the motion passed unanimously.

**Old Business:** No report.

**Board of Directors/Organization Report:** Cindy reported the tax returns have been completed. The board extends their thanks to Abe Leis and Hawkins, Ash, CPAs for their tax services. Next we had election of officers for 2014 with the following nominations:

Russ Kaney	President
Mary Pavek	Vice President
Abe Leis	Treasurer
Russ Endres	Secretary

A motion was made to elect new officers as presented and was approved unanimously.

**Membership Report:** Cindy reported we have the same number of members as last meeting. Currently, WI-CARH represents 63% of the rural development portfolio here in the state of Wisconsin.

**Financial/Budget Report:** Dan gave report. Copies of the fiscal year financials and revised budget were included in folder. The budget with revision was approved at the September meeting. It is time for renewal of the certificate of deposit and rates are very low. Dan will most likely rolled the CD over with Settler's Bank and a motion was made by Russ Kaney and seconded by David Sheperd to renew the CD at Settlor's Bank. Motion passed.

### **COMMITTEE REPORTS:**

**Conference & Training Committee:** The conference looks like it will be very similar (financially) compared to last year. Overall we were very pleased with the Kalahari with the

only problem being the few squeals from the sounds system but they were very quick to fix problem. The service, food and facility again were excellent. Cindy will summarize the conference evaluations.

**Lease Committee:** The board approved the 2014 lease order form with a 10% increase by e-mail. Attorney Doug Buck has made revisions to the lease and will be getting conditional approval from RD and HUD. Duane of Simply Computer agreed to develop our software for our lease CD at a flat rate. Nothing has come of our offer to help Illinois with their lease project but we will keep trying.

**Liaison Committee:** A copy of the previous meeting minutes was included in the meeting folder, and the liaison meeting dates have been scheduled for February and August in 2014. .

**Nominating Committee:** No report.

**Personnel Committee:** The personnel committee will meet with the board at the end of the meeting to make recommendations.

**Scholarship/Awards Committee:** Denise gave report. We want to encourage our scholarship award winner to apply for the national scholarship award as we feel that she would be excellent applicant. Also we will change the name of this committee from scholarship to scholarship and awards.

**Website Committee:** Cindy provided a copy of website usage report, and the number of visits to our site has continued to increase. Also we joined Constant Contact website service to use for our newsletters for easier format and links, better electronic database and online registration.

**WHEDA Report:** David reported WHEDA's annual conference is scheduled for Tuesday, November 19, 2013 at the Monona Terrace and information is on the website. There are launching a new website to help find available housing which will be revealed at their conference. Tax credit rounds are not started yet, however, they are anticipated to begin in January and February. There still are preservation funds that need to be utilized by August 14, 2014.

**Wisconsin Collaborative:** The Home for Everyone conference is being planned for July 2014 at the Country Springs Convention Center in Pewaukee.

### **NEW BUSINESS:**

**RD Update:** Debbie did not have anything additional to add from her report given at the conference. She did want to extend thanks to WI-CARH and let them know RD really appreciated the reduced rate for RD employees to make it possible for them to attend.

**2014 Membership Fees:** Because CARH is raising its membership fees from \$300-\$500 annually, we will pass this cost on to our membership. We will keep our educational fees the same. A motion was made by Russ Endres and seconded by David Sheperd to increase our fees

\$200 and to evaluate what to do with our educational membership fees for 2015. Mary Pavek agreed to serve on a committee with Russ Endres.

**Conference/Training 2014/2015:** - The 2014 conference is booked at the Kalahari Resort and a motion was made by Mary Pavek and seconded by Abe Leis to book the Kalahari for our 2015 conference. RD will have a Weimar in March or April on supervisory visit. WI-CARH is planning Buyers/Sellers Conference for 2014 training and looking at Fair Housing for 2015 training.

**CARH Meetings 2014:** David will be going to CARH's mid-year meeting in January in Las Vegas, Nevada to represent us.

**Committees for 2014:** We did review the committees and made changes reflecting new members and exiting members. A copy is attached to these minutes.

**Meeting Dates for 2014:** The following dates were scheduled for the new year:

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| a. Liaison Meeting                         | February 11, 2014 @ RD State Office         |
| b. Training Session                        | April 29, 2014 @ Crowne Plaza, Madison      |
| c. Board Meeting                           | May 13, 2014 @ WIMCI                        |
| d. Liaison Meeting                         | August 12, 2014 @ RD State Office           |
| e. Board Meeting                           | September 9, 2014 @ WIMCI                   |
| <b>f. 2014 Annual Conference</b>           | <b>November 6, 2014 (Thurs.) @ Kalahari</b> |
| g. Board Meeting                           | November 7, 2014 (Friday) @ Kalahari        |
| <b>h. 2015 Conference &amp; Board Mtg.</b> | <b>November 5-6, 2015 @ Kalahari</b>        |

A motion to adjourn the meeting was made and motion passed unanimously.

Respectfully submitted,  
Russ Endres, Secretary