

WI-CARH BOARD OF DIRECTORS MEETING

Tuesday, May 9, 2017

Wisconsin Management Company
2040 S. Park Street, Madison

President, Russ Kaney, called the meeting to order at 10:00 a.m. Board members in attendance were David Sheperd, Russ Endres, Donna Braun, Denise Loveland, and Executive Assistant, April Forer. Treasurer, Brittany Leonard and Vice President, Chris Hand joined via conference call. Board Member, Rob Dicke was unable to attend.

Review and Approve Prior Minutes: A review of the previous meeting minutes was conducted and David Sheperd made a motion for approval with Donna Bruan seconding the motion and the motion carried.

Old Business: There was no old business to report.

Board of Directors/Organization Report: Vickie Holland has vacated her board position.

Membership Report: April reported that we are at 57 members for 2017. New 2017 members include SMD Property Holdings, Pepin County Housing Authority, and Banyan Management Group. Dimension Development, Richards Management, and Churchhill Stateside Group did not renew their membership.

Financial/Budget Report: Brittany Leonard presented the current financial reports. Revenues are slightly behind budget. Expenses, with the exception of national membership dues and the executive assistant payroll, are close to budget. The training expenses were just paid so they are not accounted for in the report.

COMMITTEE REPORTS:

Conference & Training Committee: April provided a final report on the Annual Spring Training which ended with a loss of \$3,946. We had 32 registrations and 4 sponsors. 3 attendees were from RD which we offered a discounted rate to. The evaluations show that overall attendees were very satisfied. There was an issue with the noise level in the adjoining meeting room which April made sure to inform the hotel about.

Lease Committee: April reported for the 2017 lease orders we had 61 FHA/Stand Alone Software Lease and 15 Paper Lease (39 packs total). There were 46 total member orders and 30 non-member orders for a total of 76 orders.

April will contact Doug Buck in June to review changes needed for the 2017 lease.

Liaison Committee: A copy of the previous meeting minutes is included. Our next liaison meeting is currently scheduled for August 15, 2017.

Nominating Committee: The terms will be expiring for the following board members: David Sheperd and Donna Braun. They will let Russ Kaney know if they wish to serve another term. Vickie Holland has

also vacated her board position. We will be looking for nominations for new board members at the membership meeting in November.

Personnel Committee: April has a variety of project she plans to work on over the summer.

Scholarship Committee: We have received 1 application for our youth enrichment grants. The committee approved it. April will send out an announcement and Donna Braun will contact the recipient. Funds are still available for the scholarship and additional youth grants.

Website Committee: April continues to website updates to keep the website up to date which have been going smoothly.

WHEDA Report: David reported that tax credits for 2017 will be announced next week. The 2018 tax credit application process will start in November this year. The 2017 WHEDA conference is September 12.

Wisconsin Collaborative: This year's A Home for Everyone Conference will be July 19-20 in LaCrosse. We receive one free table for the event. April is planning to attend.

NEW BUSINESS:

RD Report: There was not an RD staff member at the meeting to report.

Training Session 2018: The date for the 2018 training session is to be determined. We are considering a different format next year with discussing implementing solar energy with an on-site visit to a property.

Annual Conference 2017: Jan McInnis has been booked as a keynote speaker for her "Finding the Funny in Change" program which uses comedy to give practical tips on dealing with change. She was recommended by our speaker last year, Kent Rader.

CARH Meeting 2016: A reminder that the CARH annual conference is being held June 19-21, 2017 in Arlington, Virginia. Russ Kaney will be attending.

Donation CARH Silent Auction. We are waiting to receive further information from CARH regarding ideas of items we can donate for the silent auction.

Exhibit @ Home for Everyone/WHEDA Conferences. April will plan to attend these conferences and exhibit on behalf of WI-CARH.

2017 Meeting Dates:

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| a. | Liaison Meeting | August 15, 2017 @ RD State Office |
| b. | Board Meeting | September 26, 2017 @ WIMCI @ 10:00 am |
| c. | 2017 Annual Conference | November 2, 2017 @ Kalahari |
| d. | Board Meeting | November 3, 2017 @ Kalahari |
| e. | 2018 Conference & Board Mtg. | November 8-9, 2018 @ Kalahari |

A motion to adjourn the meeting was made by David Sheperd and seconded by Denise Loveland. The motion passed unanimously.

Respectfully submitted,

Russ Endres, Secretary