

## **WI-CARH BOARD OF DIRECTORS MEETING**

**Tuesday, September 24, 2013**

Wisconsin Management Company  
2040 S. Park Street, Madison

President Mary Vinopal called the meeting to order at 10:00 a.m. Board members in attendance were David Sheperd, Vickie Holland, Denise Loveland, Russ Kaney, Russ Endres and Exec. Assistant, Cindy Schwierske. Board Member, Abe Leis joined via conference call. Board members Barb Lubahn-Hagedorn and Dan Fosdick were unable to attend as well as Debbie Biga of USDA-RD.

**Review and Approve Prior Minutes:** A review of the previous meeting minutes was conducted and Vicky Holland made a motion for approval, seconded by David Sheperd, and the motion passed unanimously.

**Old Business:** Mary inquired about the percent of members from RD properties as a follow-up from our May 14 board meeting. Cindy confirmed that Debbie did provide the unit information to get a more accurate percentage of our membership versus the total RD portfolio in the state of Wisconsin and an updated list will be provided at the November board meeting.

**Board of Directors/Organization Report:** No report given.

**Membership Report:** Cindy reported that we have one new member, Churchill Stateside Group whose contact is Jerome Sullivan. They also are a CARH member too. Otherwise, membership is steady.

**Financial/Budget Report:** We reviewed the financial report and budget prepared by Treasurer, Dan Fosdick. Russ Kaney moved for approval of the budget with the revision to increase the budget amount to \$5,000 to attend the CARH meetings, and Abe Leis seconded it. The board really appreciates the budget as well as the budget assumption page that was included by Dan, and the motion passed unanimously.

### **COMMITTEE REPORTS:**

**Conference & Training Committee:** We reviewed our conference and training plan for November and April 2014. We are getting a good response from our sponsorship this year. Cindy asked for help to reach out to the following sponsors: Baker Tilly by Russ Kaney, BMO Harris Bank by Russ Endres, SVA by Russ Endres and WISCAP by Russ Kaney. Also will reach out to past exhibitors of Forward Community Investments by Vicki Holland and Great Lakes Capital by David Sheperd. It is set to have Larry Anderson and Colleen Fisher join us for breakfast on Friday morning at 8:30 prior to our board meeting. A buyers and sellers conference is planned for later in April of 2014. Russ Kaney and Russ Endres will be working with Larry on this program.

**Lease Committee:** A discussion was held regarding the lease CD development. It was decided, we would work with Duane Tinsley of Simply Computers to develop the CD and provide software support. We will negotiate a flat fee rate with him and get back to the board for 2014 lease prices approval.

**Liaison Committee:** A copy of the August meeting minutes is included in the folders. At the August liaison meeting, RD indicated there would be 18 persons attending our conference. In addition it was suggested by RD that they bring the Midwest Directors to our buyers and sellers conference in April.

**Nominating Committee:** Dan has agreed to stay on as long as we need him. The nominating committee has applicants for our board that they will present at our November membership meeting.

**Personnel Committee:** The committee will be meeting directly after this meeting to interview the second applicant. A recommendation will be made to the board at our November meeting as to how it is recommended to proceed.

**Scholarship Committee:** Denise reported we have a great scholarship recipient who will receive our scholarship this year and she plans to attend the conference luncheon. Cindy mentioned that we do not have any nominations for property of the year, site manager or maintenance person of the year. Cindy will send more e-blasts and extend the deadline for to submit nominations to October 15, 2013.

**Website Committee:** No report.

**WHEDA Report:** Dave reported that the awards for tax credits have been announced for this year. This year there is a new category called HIPR, which stands for High Impact Project Reserve. This is a jobs-related category, and there are approximately \$1.4 million of credits available. WHEDA conference will be held on November 19, 2013 at the Monona Terrace in Madison, WI.

**Wisconsin Collaborative:** Russ Kaney reported that the Home for Everyone Conference which will be in July in Pewaukee next year. website.

## **NEW BUSINESS:**

**RD Update:** No report.

**Training Session 2014:** Our 2014 training will be a buyers and sellers conference on Tuesday, April 29, 2014 at the Crowne Plaza in Madison, WI. The committee will be meeting on October 23 to set agenda and speakers. We will be promoting Larry Anderson as one of the key speakers at our November conference.

**CARH Meetings 2014:** A reminder that the CARH mid-year conference is being held January 26-28, 2014 in Las Vegas, NV. David Sheperd and Russ Endres showed possible interest to attend on behalf of WI-CARH and would check schedules.

**WAHA Conferences.** Cindy reported that WAHA's conference in September was well attended and beneficial for WI-CARH to attend as exhibitor and gain new contacts.

**Other Items:** Thank you Abe and your firm for preparing WI-CARH's tax returns again this year.

## **2013 Meeting Dates:**

- |                           |                                      |
|---------------------------|--------------------------------------|
| a. 2013 Annual Conference | November 7, 2013 (Thurs.) @ Kalahari |
| b. Board Meeting          | November 8, 2013 (Friday) @ Kalahari |

A motion to adjourn the meeting was made by Russ Kaney and seconded by David Sheperd. The motion passed unanimously.

Respectfully submitted,  
Russ Endres, Secretary